

## Required/Recommended Training for Wisconsin DOC and OSHA

Type of Activity/Training	Regulation**	Who Receives	Frequency* ( <b>Red</b> = required; normal = recommended)	Estimated Time Needed
Accident Prevention Signs/Tags	<b>DOC 32</b> OSHA 1910.145	All employees	<b>Initial/Periodic</b>	30 –60 minutes <small>(incorp. into emergency/new employee orientation)</small>
Aerial Lifts	<b>DOC 32</b> OSHA 1926.556 ANSI A92.6-1999	Affected employees	<b>Initial/Periodic</b>	2-4 Hour
Asbestos Awareness Training *1	<b>DOS 32</b> OSHA 1910.1001	Employees exposed to asbestos at or above Action level <small>(e.g., Custodial/maintenance, Automotive &amp; Diesel, Construction trades)</small>	<b>Initial/Annual</b>	1-2 Hours (Initial)
Back Injury Prevention	<b>Recommended training</b>	Affected employees <small>(e.g., Facilities, Lab Techs, AAT&amp;I, S&amp;R, Mailroom, Food Service/Culinary, Childcare, Health Occp., Police)</small>	Periodic	1-4 Hours
Bloodborne pathogens	<b>DOC 32</b> OSHA 1910.1030	Employees with occupational exposures <small>(e.g., Facilities, some Lab Techs, Culinary, Childcare, Health Occp.,)</small>	<b>Initial/Annual</b>	1 hour General Awareness  2-3 hours (Initial)
DOT HazMat	<b>DOT</b>	Employees who transport or ship hazardous materials	<b>Initial/Periodic</b>	2-8 hours (Initial)
Confined Space Entry	<b>DOC, 32.66 and 32.67</b> OSHA 1910.146	Authorized entrant/attendants <small>(NOTE: attendants also require first aid/CPR; freq. 2 years)</small>	<b>Initial/Periodic</b>	4-8 Hours (Initial)
		Rescue personnel	<b>Initial/Annual</b>	additional training

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Electrical Safety	<b>DOC 32</b> OSHA 1910.332 NFPA 70E	Employees working with electrical equipment <small>(e.g., Basic Electrical/Fire safety All Employees - 20 minutes; Shops/labs/technical – general electrical safety; Advance Electrical Safety (hotwork//LOTO/70E)</small>	<b>Initial/Periodic</b>	1-2 Hours or more depending on level
Emergency Response/Spills <small>(note SPCC entry)</small>	<b>DOC 32</b> OSHA 1910.120	Awareness - All Employees	<b>Initial</b>	<i>(included in new employee emergency procedures training)</i>
		Personnel expected to respond	<b>Initial/Annual</b>	4-40 Hours, based on job duties <i>(included in HazCom under emergency procedures training)</i>
Emergency Training/Fire Prevention	<b>DOC 32</b> OSHA 1910.38	All Employees	<b>Initial/Periodic, Change in plan</b>	<i>(included in new employee emergency procedures training)</i>
Ethylene Oxide (ETO)	<b>DOC 32</b> OSHA 1910.1047	Employees exposed to ETO <small>(e.g., Vet Tech)</small>	<b>Initial/Annual</b>	1 Hour
Fall Protection	<b>DOC 32</b> OSHA 1910.23 OSHA 1926 ANSI	All exposed employees <small>(e.g., Facilities, Shops, DOITS, FSEC, Theater)</small>	<b>Initial/Periodic</b> <b>New hazard or equipment</b>	2-3 Hours
Fire Extinguishers	<b>DOC 32</b> OSHA 1910.157	Designated employees <small>(e.g., hot work employees, welding, autobody, maintenance/culinary)</small>	<b>Initial/Annual</b>	30-90 Minutes, depending on class size
Fixing Fire Extinguishers Systems	<b>DOC 32</b> OSHA 1910.160	Employees who inspect and /or maintain these systems	<b>Initial/Annual</b>	1 Hour
Flammable and Combustible Liquids stored in tanks	<b>DOC 32</b> OSHA 1910.106	Station operators and other employees who handle, store or dispense these products	<b>Initial/Periodic</b>	1 Hour
Formaldehyde	<b>DOC 32</b> OSHA 1910.1048	Employees with exposure	<b>Initial/Periodic</b>	1 Hour

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Hazardous Waste Management	<b>NR 600-685</b>	General Awareness - All Employees	Initial (recommended)	<i>(included in new employee emergency procedures training)</i>
		All employees handling hazardous waste	<b>Initial/Annual</b>	8-40 Hour depending on job assignment
Hazard Communication	<b>DOC 32</b> OSHA 1910.1200	All employees exposed to hazardous chemicals	<b>Initial/periodic</b> <b>New hazard</b>	1-2 hrs basic 1-2 hrs Specialized training
HazMat Security Plan	<b>DOT</b>	All employees who control haz mat activities for transportation	<b>Initial/periodic</b>	1-2
Ionizing Radiation	<b>DOC 32</b> OSHA 1910.96	Employees in areas where these materials are used	<b>Initial/Periodic</b>	1 Hour
Laboratory Safety	<b>DOC 32</b> OSHA 1910.1450	All laboratory employees	<b>Initial /Periodic</b>	1-2 Hours
Ladder & Scaffolding Safety	<b>DOC 32</b> OSHA 1910.25-28	Employees using ladders	<b>Initial/Periodic</b>	1/2 – 2 Hours
Laundry Equipment <i>(USE at Tech College??)</i>	<b>DOC 32</b> OSHA 1910.264	Employees using Laundry (Industrial Size operations)	<b>Initial/Periodic</b>	1 -2 Hours
Lead	<b>DOC 32</b> OSHA 1910.1025	Employees exposed to lead <i>at or above action level</i>	<b>Initial/Annual</b> at or above action level	1-2 Hours
Lockout/Tagout	<b>DOC 32</b> OSHA 1910.147	All authorized employees issued lockout/tagout equipment	<b>Initial/Periodic</b>	1-2 Hour
		Affected employees	<b>Initial/Periodic</b>	minimal

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Liquefied Petroleum(LP)Gases	<b>DOC 32</b> OSHA 1910.110	All personnel who perform installation, removal, operation or maintenance work <small>(lift truck operators)</small>	<b>Initial</b> / Periodic	1 Hour
Medical Services/First Aid	<b>DOC 32</b> OSHA 1910.151	First aid providers <small>(NOTE: required for CSE attendants, welding, and job duty specific)</small>	<b>Every 2 years</b> per AHA	4-8 Hours
Occupational Noise Exposure	<b>DOC 32</b> OSHA 1910.95	Employees exposed to 85 dB or more for and 8 hour TWA	<b>Initial/Annual</b>  NOTE: audiometric testing <b>Initial /Annual</b>	1-2 Hours
Office Ergonomics/VDT work	<b>Recommended Training</b>	Employees using vides display terminals	Initial/Periodic	1-3 Hours
Overhead Cranes <i>(Fixed and moveable)</i>	<b>DOC 32</b> OSHA 1910.179	Employees who use an overhead crane	<b>Initial</b> /Periodic	4-8 Hours
Personal Protective Equipment	<b>DOC 32</b> OSHA 1910.132	Employees required to wear PPE	<b>Initial</b> use/ <b>change</b> in work place/ PPE use	.5 – 2 hours <i>(included in HazCom and BBP training)</i>
Power Platforms <i>(USE at Tech College??)</i>	<b>DOC 32</b> OSHA 1910.66	Employees using powered platforms for maintenance	<b>Initial</b> /Periodic	1-2 Hours
Power Presses <i>(USE at Tech College??)</i>	<b>DOC 32</b> OSHA 1910.217	Employees operating a mechanical power presses	<b>Initial</b> /Periodic	1-2 Hours
Powered Industrial Trucks	<b>DOC 32</b> OSHA 1910.178	All designated operators of power industrial trucks	<b>Initial &amp; 3 year</b> performance evaluations	1-4 Hours (Initial)
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Respiratory Protection	<b>DOC 32</b> OSHA 1910.134	All employees required to wear a respirator of any type	<b>Initial/Annual</b>	1-2 Hours
Safety Fundamentals for Supervisors	<b>Recommended Training</b>	Managers/supervisors, safety coordinators	Initial/Periodic	4-8 Hours
Spill Prevention, Control and Counter Measures	<b>EPA</b>	All employees who may respond	<b>Initial/Periodic</b>	.5-2 Hours
Trenching (USE at Tech College??)	<b>DOC 32</b> <b>1926 Subpart P-Excavations</b>	Employees who work in excavations	Initial/Periodic	1-2 Hours
Tuberculosis	<b>Centers for Disease Control Guidelines</b> <b>Wis State Statute 101.11(l)</b>	All employees at risk i.e. Health care/Correctional Workers, Youth Counselors, Police Officers etc.	Initial/Periodic	2-4 Hours
Ventilation (Personal Protection, Open Surface Tanks) (USE at Tech College??)	<b>DOC 32</b> OSHA 1910.94	Employees working around open surface tanks	Initial/Periodic	1 hour
Welding, Cutting, Brazing	<b>DOC 32</b> OSHA 1910.252	All employees who perform welding/cutting operations		1-2 Hours

*\*State of Wisconsin: The term Periodic training generally means training that occurs at regular intervals i.e. 1-3 years, Annual refresher training is recommended in order to maintain the understanding/skill level required by most performance-based standards. <sup>1</sup>The estimated times needed to provide training for each course, type of activity or exposure is the estimated amount of time needed for the employee to obtain a minimum level of proficiency. More or less time may be needed depending on class size and the experience level of attendees. All training must be documented.*

\*\* DOC is Department of Commerce  
OSHA is the Occupational Safety and Health Administration

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