

**Districts Mutual Insurance - Risk Managers Quarterly Meeting
Wisconsin Technical College Foundation, Waunakee, WI
January 25, 2008 – 10:00 a.m.**

Members Present: Dan Hartstern (BTC); Doug Olson (CVTC); Scott Kronenwetter (FVTC); Cindy Dross (LTC); Janice Falkenberg (MATC-Milwaukee); Cynthia Eghbalnia (MATC-Madison); Bonnie Baerwald (MPTC); Jane Kittel, Julie Prinz (NTC); Jim Blumreich, Tim McNulty (NWTC); Stan Hollmann (SWTC); Steve Decker (WITC); Jim Rehagen (WCTC); Steven Stoeger-Moore (DMI)

Members Present (Via WISCLINE): Sue Debe (GTC); Jill Price (NTC);

Guests Present: Jacqueline Thomas (MATC-Madison), Linda Joski (Arthur J. Gallagher); Laura Angelone, David Evans (International SOS)

Recorder: Geri Justinger (DMI)

The meeting was called to order at 10:00 a.m.

1. Introductions

- 2. The Governor's Task Force on Campus Violence Report – Elizabeth Paape, NWTC**
Mr. Stoeger-Moore informed the group that Ms. Paape is ill and unable to present today – Jacqueline Thomas from MATC-Madison will be the presenter. Ms. Thomas reviewed the report with the group. She stated that everyone should go to www.oja.wi.gov and review the report for themselves. She felt that the section on Campus Safety would be the most useful to this group. The group spoke at length about the legislation that is needed regarding allowing Universities and Colleges to choose sworn vs. unsworn officers on their campuses. Ms. Thomas and others suggested that each District encourage their president and their boards to write letters to their legislators encouraging the adoption of such legislation. Ms. Thomas stressed that all reporting of incidents needs to be centralized to ensure nothing falls through the cracks.

3. Claims Review

a. United Heartland

Mr. Stoeger-Moore briefly reviewed the data with the group.

b. Midwest Claims

Mr. Stoeger-Moore briefly reviewed the data with the group.

Mr. Olson explained that there has been a lack of response to Loss Survey Reports from DMI, Gallagher Bassett, United Heartland, etc. Mr. Blumreich stated that the Board has decided to copy the President of a District with serious findings. The Board will also be reviewing the findings of the reports quarterly.

4. International SOS Services – Laura Angelone and David Evans

Mr. Stoeger-Moore introduced Laura Angelone and David Evans. Ms. Angelone stated that International SOS has been in business for over 30 years. She asked everyone to think about the services of Int'l SOS outside of the "insurance bucket" – she stated that they offer much more than merely "insurance". She stated that post 9/11 there was much more interest in student safety hence the development of Scholastic Programs.

International SOS offers a partnership to ensure safety of students and staff. She suggested that everyone visit the website of Dr. Gary Rhodes – SAFETI consortium – there is no cost for a school to register. She also mentioned the OSAC and NAFSA website as vital resources. International SOS has offices in 60 cities, 27 alarm centers, 26 Int'l SOS clinics, 10 air ambulances worldwide, and 6400 corporate clients. They are also partners with TriCare. Int'l SOS is a coordinated response. She stated that their program is set up so that they are the first responder to situations – to take the “triangulation” and duplication out of the communication process. They offer in depth guides to global locations that can be used as resources and pre-departure preparation.

There were some questions regarding the comparison of the current program (ACE) vs. Int'l SOS. Ms. Angelone suggested that the benefit would be to join as a group. Mr. Blumreich spoke to the group about the interest in adding the coverage.

5. Underwriting Data for 7/1/08 Renewal – Linda Joski, Arthur J. Gallagher

Linda Joski stated that she hopes to have the e-packet of underwriting data arriving February 1, this will be due back to AJG by approximately February 15. Ms. Joski stated that she will copy all of the Districts on the Foreign Travel and Campus Violence options so that they can formally decline the coverage.

6. Student Health / Accident Insurance Update – Ahdea Jarvis, Gallagher

Mr. Stoeger-Moore stated that Ms. Jarvis is ill and won't be joining us today. He further stated that Ms. Jarvis will be the presenter at the February 8, 2008 DMI Presents...ITV presentation. The consensus of the group is that all Districts want to group purchase these coverages.

7. Net Diligence Level 0 Assessment Update

The group spoke about these assessments. It was suggested that these completed surveys be sent to the counsel for the District and then forwarded to the District.

8. CVTC Lab Ventilation – Doug Olson

Mr. Olson asked how many Districts have anatomy / biology classes - nearly half of the locations have cadavers and specimens. Through some inspections at CVTC they found specimens stored in formaldehyde. He stated that CVTC decided to not keep the cadaver and specimens. Ms. Eghbalnia will ask Steve Senor, ssenor@cvtc.edu – to present this information at the next Risk and Loss Control Committee meeting. Mr. Olson also discussed with the group the TOP survey that was requested of all the Districts from the Department of Homeland Security.

9. MVR Guidelines Best Practice

Mr. Stoeger-Moore explained that this MVR record check template will be available in the Members Only section of the DMI website. There was a question regarding whether the Board would adopt this best practice as a policy in order to help in implementation.

10. Update from BOD

Mr. Blumreich recapped the proceedings of yesterday's Board meeting. He stated that there will be an opening (three year term) in the Board. Nomination forms will be

distributed in February. Mr. Blumreich asked for a volunteer to be part of the Nominating Committee – Bonnie Baerwald volunteered. There will be surveys distributed regarding the performance evaluation for the Executive VP position (Mr. Hollmann will be coordinating these efforts). Mr. Blumreich spoke to the group about the Investment Policy – the Board put the approval of the policy on hold pending information from PMA. He reviewed the financials of the company with the group.

11. Topics from Group

There was nothing.

12. Adjourn at 2:05 p.m.

Respectfully submitted,

Geri A. Justinger
DMI Administrative Consultant