

This is an e-mail that was distributed by Tom Hinz – NWTC Manager of Security and Safety to his staff following the recent incident at East High School in Green Bay.

Most of us have some knowledge of the two students and the former student who were arrested this past week for allegedly plotting a violent act at Green Bay East High School. In light of that incident here's a reminder of what we all can do to keep our campuses safe.

Check to make sure you have room numbers on the inside of your door frames. These numbers are placed there so you can give an exact location to authorities in case of a crisis. If you don't have a room number on the inside of your door frame contact me, or send me an e-mail of the location and room that is missing the door frame number.

Be aware of your surroundings at all times whether you are inside a building or outside. Watch for changes in behavior of our students. Some of our students have personal problems in their lives that we aren't aware of, and one more stressor could cause them to lash out. Make yourself available to your students. I would suggest talking to your students in class about what occurred at East High. This can open the door to good communications and makes our students aware that we care about their safety. If you have a behavior problem with one of your students, document the incident and forward it to me. I keep a file on disruptive students and can work with staff and counselors to intercede if appropriate. If requested, your name will be kept confidential. Be aware of any bullying incidents, and again, document them. We've had incidents of bullying and that is unacceptable and needs to be confronted.

Remind students we have parking lot Emergency phones and be aware of their locations. On the Green Bay campus we have Emergency/Assistance phones located in Lots A, C, D, E, F, and G.

Remember being a good listener is a good preventative tool. Listen to your students, watch for behavioral changes, keep lines of communication open, be supportive, non-judgmental, and remember we have counselors available for our students.

By working together we can continue to keep our campuses safe.

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