

Districts Mutual Insurance Department Coding

CODE	Employee Group	Position Classes
ADM	Administration/support staff	Apprentice/Cont Ed Coordinator Associate Dean Asst Director-Human Resource S Athletic Direct/Wellness Coord Bookstore Manager Building Services Supervisor Bursar Career Dev Services Manager Chief Financial Officer Child/Parent Center Supervisor Co-Dir Human Resource Services Comm Ed/Evening School Manager Communications Manager Construction Projects Manager Coord-Family & Consumer Science Counselor Dean Development Coordinator Dir-WMEP/Instr Serv Spec Proj Director - Facility Services Director - Student Development Director of Library Services Director, LARC Director-Admissions & Counseli Director-College Advancement Director-Curr Design & Instruc Director-Information Tech Serv Evening Center Supervisor Evening Supervisor External Programs Coordinator Financial Acctg Supervisor Financial Aid Coordinator Food Service Supervisor Foundation Director Human Resource Specialist Manager Small Business Center Manager-Community Career Cente Manager-Marketing/Communicatio Media Services Coordinator Mgr - Coop Ed/Empl Opport Ctr Mgr-Ctr for Bus & Ind Services Mgr-Ctr.Non-Traditional Stds Mgr-Spec Proj\Presidents Off Network Manager

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		Operations and Maintenance Mgr Outreach Campus Manager President Publications Supervisor Registrar Registration Supervisor Retiree Instructor/Counselor Retiree Non-Represented Systems & Programming Manager Technical Support Manager Telecom/Info Services Coordinator Vice President Vocational Evaluator Weekend Supervisor Workforce Advancement Coord ATODA Prevent/Intervent Facil Account Manager Assessment Project Specialist Bus & Industry Representative CTSO State Manager Certification Officer College Advancement Coord Comm Relation Spec-Career Expo Coordinator-Special Services Dental Clinic Supervisor Director-Coun/Ret/Spec Svc Director-Enrollment Management Economic Development Consult Evaluation Coordinator Financial Accounting Analyst High Sch/Comm Relations Coord Human Resources Specialist Institutional Research Coord Instructional Computing Coord Instructional Development Spec International Project Coord International Trade Specialist Manager-Admissions/Recruitment Manager-Enrollment Services Minority Recruit/Retent Coord Pals System Operations Manager Prog Dev & Eval Coordinator Proj Spec - Career & Empl Plan Proj Spec-Youth Apprenticeship Proj Specialist-Comm Career Ct Proj Specialist\Comm Career Ct
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		Project Manager-WMCC Project Specialist Public/Media Relations Special Purchasing Specialist Quality Program Coordinator Recruitment Coordinator Reference Librarian Research & Evaluation Assistan Safety Coordinator School to Work Coordinator Seminar Coordinator Small Business Specialist Student Life Coordinator Technology Specialist Transition /Retention Spec VSO Project Director WMEP Field Agent WREP Project Specialist <p style="text-align: center;">Support Staff</p> Account Clerk Administrative Assist I Administrative Assist II Assistant to the President Automotive Supply Clerk Bookstore Technician Capital Projects Assistant Clerk Typist Confidential Sec-Human Resources Contracts Technician Dept Admin Assistant Empl Opportunity Center Clerk Enrollment Services Clerk Executive Assist-Student/Instr Facilities Services Assistant Financial Aid Clerk General Clerk Guidance/Admissions Clerk Information Technology Technic Lab Assistant Motorcycle Clerk Payroll Clerk Physical Plant Clerk Physical Sciences Assistant Program Devel/Evaluation Sec Registration Clerk Retiree Support Staff
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Districts Mutual Insurance Department Coding

		Senior Contracts Technician Senior Switchboard Oper/Recept Student Accounts Clerk Student Records Clerk Switchboard Oper/Receptionist Technical Assistant Veterans Clerk Word Processing Operator <p align="center">Student Help</p> Student Intern Student Notetaker Temporary Student Work Study Student
ATH	Athletic staff	Assistant Coach Baseball Asst Coach Men's Basketball Asst Coach Soccer Asst Coach Women's Basketball Asst Coach Women's Volleyball Asst Women's Softball Coach Athletic Assistant Baseball Manager Basketball Manager Cheerleading Coordinator Coach-Bowling Coach-Golf Gym Attendant Head Basketball Coach Head Coach Head Coach Baseball Head Coach Men's Tennis Head Coach Men's Volleyball Head Coach Soccer Head Coach Women's Basketball Head Coach Women's Volleyball Head Coach-Women's Softball Men/Women Basketball Stat/Asst Other Athletic Soccer Coordinator
BND	Bindery employees	
DKC	Dock workers-shipping/receiving	Mail Room/Receiving Clerk
DRV	Drivers	Delivery Driver
FACFT	Full time faculty	Accounting Instructor Adult Basic Education Instructor Alcohol & Drug Abuse Instructor Allied Health Instructor Arch Draft/Construct Tech Inst

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		Associate Degree Nursing Instructor Auto Body Repair Instructor Auto Service Instructor Automotive Technology Instructor Basic Education Instructor Building Trades/Carpentry Inst Building Trades/Masonry Inst Commercial Driving Instructor Communication Skills Instr Computer Hardware Tech Inst Computer Info Systems Instruct Corp/Community Training Inst Culinary Arts Instructor Data Processing Instructor Dental Assistant Instructor Dental Hygiene Instructor Dental Programs Instructor Drafting & Design Instructor EMS Instructor ESL Instructor Early Childhood Education Inst Economics Instructor Elec Drafting & Design Instructor Electrician Apprentice Instructor Electrician Apprentice Instructor Electronics Instructor Environ Serv Tech Appren Instr Exchange Instructor Facilities Maint Tech Instruct Financial Planning Instructor Fire Service Training Instruct Fluid Power Instructor Graphic Design Instructor HVAC/Refrigeration Instructor High School Carpentry Instruct Hospitality Mgmt Program Inst Ind Elec Apprentice Instructor Ind Maintenance Mech Inst Industrial Technology Instruct Inst Assist/Child Care Instructor Instructional Asst Instructor Instructor - Custodial Service Instructor-GOAL Instructor-Nursing Asst/Nursing Insurance Instructor Interior Design Instructor
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		International Trade Instructor LTE Electronics Instructor Law Enforcement Instructor Learning Place Instructor Life Science Instructor Mach Tool/Tool & Die Instruct Machine Tool/CNC Instructor Marketing Instructor Math Instructor Math/Science Instructor Mechanical Design Instructor Medical Coding Instructor Metal Fabrication Instructor Micro Computer Instructor Mkg & Supervisory Mgt Instruc Mortgage Lending Instructor Nursing Assistant Instructor Nursing Continuing Ed Instruct Office Systems Instructor Phlebotomy Instructor Practical Nursing Instructor Printing/Publishing Instructor Property Assessment Instructor Quality Value & SOA Instructor Radiography Instructor Reading Instructor Real Estate Instructor Science Support Instructor Social Science Instructor Supervisory Management Instructor Surgical Technician Instructor Welding Instructor Workplace Education Instructor
FACPT	Part time faculty	LTE PT II Instructor Part-Time II Instructor Part-time I Instructor
FS	Food service	Food Service Clerk Food Production Worker Food Service Worker
JAN	Janitorial	Custodial Worker Groundskeeper Janitor <p style="text-align: center;">Student Help</p> Temporary Student Work Study Student
MNT	Maintenance	Maintenance Helper

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		Maintenance Leader Maintenance Worker
PP	Paraprofessional (teachers aides)	Architectural Drafter Assessment Technician Billing Specialist Career Information Tech I Career Information Tech II Child Care Attendant Coop/Placement Assistant Counselor Assistant Customer Assistant Center Tech Duplicating Technician Educational Assistant Electronics Technician Employment & Train Prog Asst Evening Child Care Attendant External Program Technician Financial Accounting Tech Financial Aid Technician Graphic Designer Graphics Artist Graphics Production Assistant Graphics/Web Publishing Tech Health Services Assistant Health Services Specialist Industrial Tech-Manufacturing Instructional Assistant Interpreter-Deaf/Hard of Hear Lab Resource Assist-Indust Tec Laser Technician Learning Place Instruct Assist Library Automated Systems Tech Library Technician Medical Assistant Minority Retention Assistant Nursing Instruct Asst/Central Nursing Instructional Assist Physical Science Assistant Recruiter Registration Technician Resource Technician Senior Assessment Technician Senior Bookstore Technician Senior Child Care Attendant Senior Educ Assistant - CAI Senior Electronics Technician

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		Senior Interpreter-Deaf/Hard o Senior Library Technician Spanish Interpreter Health Care Special Needs Placement Asst I Special Needs Placement Asst II Special Needs Student Aide Student Life Assistant Telecommunications System Tech Vocational Evaluation Tech Web Design Assistant Web Developer Web Page Designer Student Help Temporary Student Work Study Student
SEC	Security personnel	
TECH	Technical support (IT, TV, etc.)	Data Base Analyst Desktop Support Technician Media Production Technician Media Technician Microcomputer Support Tech Network Analyst Programmer/Analyst Senior Media Technician
WS	Work Study	